

**HURST GREEN NEIGHBOURHOOD PLAN  
VOLUNTEER INFORMATION MEETING**

**AGENDA**

***7.30pm, 17th April 2018 at Hurst Green Village Hall***

1. Welcome, purpose and objectives of meeting
2. Individual introductions
3. Review of feedback received from resident kick-off meetings and discussion (see appendix)
4. Discussion regarding the analysis as feedback charts (see appendix)
5. Discussion of the typical stages of developing a Neighbourhood Plan
  - 5.1. Step 1: Getting started
  - 5.2. Step 2: Identifying the issues to address in your Neighbourhood Plan
  - 5.3. Step 3: Develop a vision and objectives
  - 5.4. Step 4: Generating options for a draft Neighbourhood Plan
  - 5.5. Step 5: Preparing a draft Neighbourhood Plan
  - 5.6. Step 6: Consultation and submission
  - 5.7. Step 7: Independent examination
  - 5.8. Step 8: Referendum and adoption
6. Discussion around the draft Neighbourhood Plan project plan (see appendix)
7. Task Groups
  - 7.1. Discussion of proposed groups
  - 7.2. Discussion around each group's objectives
  - 7.3. Membership nominations & groups formation (see appendix)
  - 7.4. Discussion to agree first meeting dates / meeting schedule
8. Steering Group
  - 8.1. Overview and purpose
  - 8.2. Walkthrough of proposed Terms of Reference (see appendix)
  - 8.3. Membership nominations & group formation
  - 8.4. Discussion to agree first meeting date / meeting schedule
9. Any other business

**HURST GREEN NEIGHBOURHOOD PLAN  
VOLUNTEER INFORMATION MEETING**

**Proposed Task Groups - Nominations received to-date**

**Economy, Business & Tourism**

1. Andrew Brown
2. Blair Drummond
3. Derek French
4. Keith Perrett
5. Tania McNab

**Education & Training (including schools)**

1. Hannah Collins
2. Colleen Burt
3. Keith Perrett

**Environment (including green/open spaces, footpaths, air quality, conservation, energy)**

1. Andrew Brown
2. Hannah Collins
3. Bob Lucchesi
4. Ros Starling
5. Christiane Morris
6. Colleen Burt
7. Derek French
8. Keith Perrett
9. Pete Heasman
10. Malcolm Cox
11. Bob Collins

**Housing (including matters such as site allocation, design, affordability)**

1. Andrew Brown
2. Bob Lucchesi
3. Ros Starling
4. Christiane Morris
5. Derek French
6. Keith Perrett
7. Pete Heasman
8. Malcolm Cox
9. Tania McNab
10. Bob Collins

**HURST GREEN NEIGHBOURHOOD PLAN  
VOLUNTEER INFORMATION MEETING**

**Infrastructure (including railways, roads, parking, broadband etc.)**

1. Andrew Brown
2. Hannah Collins
3. Bob Lucchesi
4. Blair Drummond
5. Derek French
6. Keith Perrett
7. Pete Heasman
8. Malcolm Cox
9. Bob Collins

**Leisure Facilities (including recreation, sports facilities)**

1. Hannah Collins
2. Ian Hirst
3. Keith Perrett
4. Pete Heasman
5. Malcolm Cox
6. Keith Wale
7. Bob Collins

**Communications Task Group**

1. Andrew Brown
2. Hannah Collins
3. Madeleine Janes
4. Ian Hirst
5. Christiane Morris
6. Blair Drummond
7. Keith Perrett

**Village / Parish History**

1. Andrew Brown
2. Keith Perrett
3. Malcolm Cox

**Street Representatives**

1. Ian Hirst
2. Derek French
3. Keith Perrett

**Research Task Group (including parish demographics)**

1. Andrew Brown
2. Hannah Collins
3. Ian Hirst
4. Christiane Morris
5. Blair Drummond
6. Keith Perrett